

Marian University Determination of Credit Hour Procedure

When creating a new class, the sponsoring faculty member and their department will determine the appropriate number of credits to be assigned by reviewing the volume (difficulty?) of subject matter to be taught in the course.

The faculty member/department chair will prepare the course creation documentation and present it to the Curriculum and Education Standards Committee appropriate to the course level (undergraduate or graduate) for consideration and approval. The members of the committee will verify that the number of credits requested for the course seems appropriate as part of the new course approval process.

During the 5-year program review process, the department chair/faculty member will verify that the assigned credits is/continues to be appropriate for the course. If modifications seem warranted, either the coursework or the credits assign will be adjusted appropriately.