

Marian University retains the sole right to determine the entrance requirements for the Radiologic Technology Program. These requirements will coincide with all state and federal non-discrimination laws and will meet the standards as set forth by the Joint Review Committee on Education in Radiologic Technology (JRCERT). Students must meet all the criteria outlined below for consideration.

**NOTE:** due to the Radiologic Technology Program being affiliated with other universities/colleges, various aspects of this Policy may vary for applicants from Marian University compared to applicants from affiliated universities/colleges. Differences will be noted when appropriate.

### **Procedure:**

BSRT students who follow the recommended curriculum plan for course scheduling begin in fall as freshmen students and complete the BSRT degree in four years.

### **University Admission**

Admission to university per university standards.

### **Application Process for the Radiologic Technology Program**

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#### **1. Students must work with the Medical Imaging Advisor to prepare and submit the following application documents by May 1 (Marian) and January 1 (affiliated universities/colleges):**

- Completed “Marian University Radiologic Technology Program Application”
- Personal Statement (mandatory) describing your interest in the field of Radiologic Technology, professional attributes as related to the field, and previous healthcare experience must be submitted. The applicant should include in the statement a description/explanation of the job shadow experiences, if completed. The statement should be 1 – 2 typed pages and must be signed and dated by the applicant.
- The completion of a minimum of two (2), four (4) hour job shadow experiences in the Imaging (Radiology) Department at the hospital of your choice. It is your responsibility to coordinate the experience with the hospital. The two (2) experiences may not occur at the same hospital on the same day. To document the completion of the experiences, the applicant is required to submit two (2) of the “Marian University Job Shadow Verification Form” completed by the facility. Only original copies of the completed form will be accepted.

- Completion of (3) “Marian University Radiologic Technology Program Applicant Assessment Forms”
  - (2) must be completed by college/university faculty references
  - (1) may be from a professional or college/university faculty reference
  - **NO** personal references will be accepted.
  - The forms should be submitted directly to the Medical Imaging Advisor in a sealed envelope with a signature over the seal.

**NOTE:** all individuals are applying for the cohort that will begin the Program the Fall semester of the following academic year.

**2. All applicants who have submitted all required application documents (application form, personal statement and (3) Applicant Assessment Forms to the Medical Imaging Advisor must attend an informational meeting and a tour at the Radiologic Technology Program.**

The program will notify the applicant of his/her eligibility to attend the informational meeting by an email sent to their university email account. This meeting will be held 1-2 weeks after the May 1 and January 1 application deadlines from 9:00 AM to 10:30 AM in the program classroom. Once the applicant receives the email inviting them to the informational meeting, they are to notify the program of their attendance. This meeting is part of the application process, and no interview will be granted unless the applicant has attended this informational meeting.

**3. All applicants that have submitted all required application documents and have attended the informational meeting are eligible for a personal interview with the Interview Committee. Personal interviews are held approximately 2-3 weeks after the start of the Fall semester (Marian) and 2-3 weeks after January 1 application deadline (articulated universities/colleges).**

During the personal interview will review physical requirements for program enrollment. All applicants must be in sound physical and mental health and able to perform all essential capabilities and functional requirements. Marian University Radiologic Technology students must have abilities and skills of four varieties: (1) Behavioral and Social Attributes, (2) Communication, (3) Sensory, and (4) Motor. A student should be able to perform in a reasonably independent manner without the use of a surrogate. These essential capabilities must be demonstrated in the clinical, laboratory, and theory (classroom) interactions and evaluations. Applicants will review the specific parameters for the essential capabilities at the time of their personal interview.

**4. Applicants who have submitted all required application document, attended the mandatory informational meeting, and who have had a personal interview with**

**the Interview Committee will have their applications reviewed by the Admissions Committee from which a final selection of students will be determined.**

- 5. Applicants will be notified of their early acceptance into the program, approximately (2) weeks after the personal interview, via their university email.** Applicants are required to notify the program declaring their intention to accept and commit to the offered early acceptance. Should a student decline the early admission offer, another applicant who has met the qualifications of the program will be immediately notified. Applications of all students not accepted will be retained for one month after the decision by the Admission Committee has been made.
- 6. Accepted applicants that declared their intention to accept and commit to the offered early acceptance will receive a second email, in late January/early February after the previous Fall semester grades are posted, containing information regarding the following acceptance contingencies.**

#### **Acceptance Contingencies**

Upon acceptance into the program the accepted student must satisfy (5) contingencies to secure the offered position into the program:

- 1. Successful completion of a criminal background check.**

This is a requirement by state law which requires all persons directly involved in health care to file such disclosure form with the entity providing that care. A processing fee paid by the student for the background check and drug screening, which is completed by a designated records management company, is \$135.00 but can change without notice. The associated fee will be paid while setting up the student's account with the designated records management company. The deadline for completion of the background check will be specified during the mandatory workshop to assist the student in setting up their account with the designated records management company. The admission offer will be rescinded if the background check reveals any adverse finding that is determined to be unacceptable by the Radiologic Technology Program or any of the clinical agency sites the student completes their practicum assignments at or non-disclosure of charges. Even if the adverse finding is found to be acceptable by the Radiologic Technology Program and all clinical agency sites, the Program will still require the student complete and submit the American Registry of Radiologic Technologists (ARRT) Pre-Ethics Review document. The completion and submission of this document to the ARRT is at the student's expense. The rationale for the completion and submission of this document is because depending on the adverse finding the ARRT may not allow the student to sit for the ARRT examination upon the completion of the program. If the ARRT finds the conviction to be too severe and would not grant the student permission to sit for the ARRT examination the admission offer will be rescinded. If the ARRT finds the adverse finding acceptable, the student will be allowed to continue the acceptance process.

2. **Completion of a drug screening test.**

The student will be notified after the completion of the criminal background check as to the time and date when the drug screening test will be performed. A positive drug screen will result in the admission offer to be rescinded. Should a student question the validity of a positive screening test, he/she may work with the Medical Imaging Advisor to arrange a second test at the student's expense. If a second test is positive, the offered position will be rescinded.

3. **Completion of all university required coursework prior to the beginning of the Program.**

Failure to complete all coursework prior to the beginning of the Program results in the admission offer being rescinded.

4. **Earn a minimum cumulative grade point average (GPA) of 2.7 based on a 4 - point scale on all university required coursework.**

Failure to earn the required GPA results in the admission offer being rescinded.

5. **Submit the results of a physical examination and immunization records.**

This physical examination must be completed by a physician, and the results must be recorded on a form that is provided by the Radiologic Technology Program. The physical examination will be at the expense of the student. The clinical agencies require all students to have specific immunizations to provide patient care at their sites. Any immunizations that have not been completed but are still required will be at the expense of the student.

### **Academic Policies**

Any student requesting information about accommodations for disabilities may visit the Americans with Disabilities Act website at [www.ada.gov](http://www.ada.gov).

### **Practicum Assignments Requirements**

All students accepted into the Radiologic Technology Program are required to attend practicum assignments at all clinical agency sites the Program is affiliated with.

### **Articulation Agreements**

The Radiologic Technology Program has an Articulation Agreement with the University of Wisconsin Oshkosh.