

*Partnering with
Families*

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Are We Doing the Best to Serve Our Students?

Mission Statement

The Center for Academic Support & Excellence and Learning & Writing Center are committed to providing students with quality experiences as they pursue their academic goals by providing a variety of services and opportunities to facilitate growth and development - academically, experientially, and professionally. Through support and networking we strive to enhance the students' abilities to become a positive integral part of society.

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Transition for Parents & Students



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Academic Advising Overview

Approach

- Developmental Academic Advising
- Intrusive Academic Advising

Delivery Models

- Freshman – all new freshman and transfer students with 23 credits or less are advised by a professional academic advisor in the CASE Office
- Faculty – College of Arts & Science & College of Professions
- Professional Staff – College of Professions

Responsibilities

- Academic Advisor
- Student

Academic Services

Academic Services include:

- Academic Testing
- Assistance with time management, note-taking, study skills, organization skills, and more
- Disability Services
- Learning & Writing Center
 - Math
 - Reading
 - Science
 - Writing
- Tutor Program
- Workshops

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Disability/Access Services

- **Documentation**

- **Accommodations**

Note-takers

Audio books

Scan and read software

Audio players

Distraction-free test environment

Extended exam time

Test readers/scribes



- **Support**

Organizational skills

Resource materials

Liaison with

instructors/advisors

Consultation

Advocacy

Referrals

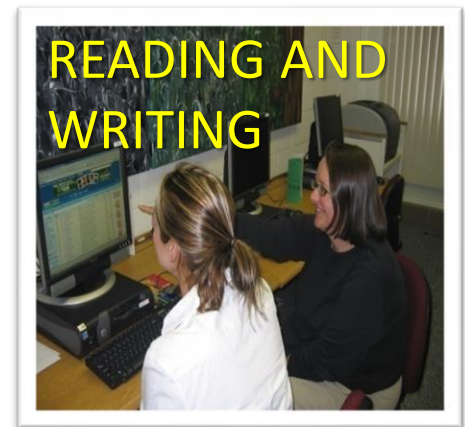
Kurzweil

Study skills

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Learning & Writing Center

- Provides academic assistance to small groups & one-on-one in math, science, writing, reading, study skills, and Kurzweil
- Provides assistance to education majors taking the PRAXIS exam Offers tutoring at every stage of the writing process
- Provides assistance to ESL/ELL students
- Offers instruction on using APA or MLA
- Offers various workshops



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Tutor Program

- Tutors approved by faculty members
- Free of Charge
- Various courses
- Helps students gain confidence and skills necessary to successfully complete course work
- Individual or small group



Early Alert System

- Academic Status Report
- Mid-term Grades
- Notification to academic advisor, athletics, disability services, residence life, and TRiO/SSS Program
- Center for Academic Support & Excellence (*Follow-up and Monitoring*)
- Learning Specialist Follow-up
- Resources Available

As Family We Encourage You To....

- Regularly asking what he/she is learning
- Avoid focusing on grades—talk about class content & experiences
- Discuss specific class projects and papers
- Encourage him/her to seek assistance from a tutor, academic advisor, faculty member or academic support services
- Encourage him/her to become involved in academic life through participating in class activities and discussions while asking questions
- Help him/her figure out creative ways to balance work, social life, activities, and classes

***We provide every opportunity for
your student to succeed!***

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Remind Your Student To....

- Pay attention to e-mails from the registrar, academic advisor, and other university personnel
- Be a responsible student by complying in a timely way with university policies as they appear in the academic bulletin and the student handbook
- Meet with/ask an instructor for help at the first sign of any difficulty with a course; even a question
- Remain in contact with his/her academic advisor
- Ask questions
- Seek academic services

FERPA

What is it?

- FERPA stands for the *Family Educational Rights and Privacy Act of 1974*. It is a federal law that sets forth requirements regarding the privacy of student records and is designed to protect the access to and the release of students' "education records."
- Health & Safety Provision: Institution can disclose information without the student's consent when there is a health or safety emergency.

For further information, contact:

Office of the Registrar

920/923-7618

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**Welcome to the
Marian
University
Community**

**See you in
AUGUST!**



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Any questions, please contact:
Center for Academic Support & Excellence
caseoffice@marianuniversity.edu
920/923-8097

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