

Office of the Registrar
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COURSE SUBSTITUTION FORM

This form is used **only** when the student has already completed a course in place of one specifically required for the Major, Minor, or Liberal Arts Core requirement.

Name: _____ Date: _____ Student ID#: _____
(Please Print)

Major: _____ Advisor: _____

Minor: _____ Advisor: _____

Course(s) ID (a) _____ Title: _____ Credits: _____

from _____ may satisfy **Marian University's requirement** for
(Name of College/University)

Course(s) ID (b) _____ Title: _____ Credits: _____

This is a requirement in this student's (Please check one): Minor Major Other: _____

LACC/Area of Study (please specify): _____ Common Core Elective

Department Chair—please check one:

Initials:

____ Course (a) is equivalent to Course (b) _____

____ Course (a) is not equivalent to (b) but may substitute _____

____ This substitution may be used for this student only _____

Student's Academic Advisor Signature

Date: _____

Dean, Department Chair of Student's Major Signature

Date: _____

Dean, Department Chair or Program Director of Course (b) Signature

Date: _____

Registrar's Office Authorized Signature and Date: _____ Revision: 12/01/2009

Student records updated Email notifications sent to: Student Advisor Initial _____ Date _____