



If you meet the requirements listed in the policies below, fill in the bottom half of this form and return to the Registrar's Office.

**COMPLETING AN ADDITIONAL MAJOR AFTER EARNING A MARIAN UNIVERSITY BACHELOR'S DEGREE POLICY**

Students who already have earned a degree from Marian University and are not enrolled in a graduate program may return and fulfill the requirements for another major. These students must apply for readmission to the university, declare the appropriate major on the application, and register as seniors. Students who return to Marian University to complete another major must meet only the requirements for that major. Students must complete one-half of the credits in a given traditional program major at Marian University if transferring some of the major courses in. **It will be the student's responsibility to fill out a Completion of Additional Major form in the Registrar's Office upon completion of the requirements for the additional major so that a notation can be placed on the permanent record.** A student who has completed such an additional major will not take part in a second graduation ceremony nor receive a second degree from the University. Students who hold a bachelor's degree from another college or university may not complete an additional major only, at Marian University.

**COMPLETING A MINOR AFTER EARNING A MARIAN UNIVERSITY BACHELOR'S DEGREE POLICY**

Students who already have earned a degree from Marian University and are not enrolled in a graduate program may return and fulfill the requirements for a minor. These students must apply for readmission to the university, declare the appropriate minor on the application, and register as seniors. Students who return to Marian University to complete a minor must meet only the requirements for that minor. Students must complete one-third of the credits in a traditional program minor at Marian University if transferring some of the minor courses in. **It will be the student's responsibility to fill out a Completion of Minor form in the Registrar's Office upon completion of the requirements for the minor so that a notation can be placed on the permanent record.** Students who hold a bachelor's degree from another college or university may not complete a minor only, at Marian University.

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Name: \_\_\_\_\_ Student I.D. #: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Address) (City) (State) (Zip Code)

Declared MAJOR: \_\_\_\_\_ Declared MINOR: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACADEMIC ADVISOR'S APPROVAL OF COMPLETION:** Year/Term Completed: \_\_\_\_\_

*This student has successfully completed all requirements for earning a major/minor in:*

**Major:** \_\_\_\_\_

**Minor:** \_\_\_\_\_

\_\_\_\_\_  
Academic Advisor's Signature

\_\_\_\_\_  
Date