

UNDERGRADUATE ADMISSION

General policy

Admission to Marian University is granted to students who show academic preparedness and where personal success seems likely. The goal of the Admission Selection Committee is to admit students who can best benefit from and contribute to the academic program and student life at the University. Marian University admits qualified students to all programs and activities at the University and offers all the rights and privileges pertaining thereto regardless of race, sex, creed, color, ethnic origin, or disability.

In determining an applicant's eligibility, the University gives consideration to the applicant's academic record, ACT or SAT test scores, and any college credit earned during or after high school graduation, as well as letters of recommendation and life experiences. Credentials for each applicant are evaluated on an individual basis by the Admission Selection Committee to determine the potential for success of each candidate.

Admission decisions are made on a rolling basis; however, it is beneficial to students to apply early. Applicants usually receive a response to their application within two or three weeks after all credentials (application, transcript(s), and test scores) have been received. The Office of Admission may accept the student, accept the student with provisions, or deny acceptance until evidence of academic potential is provided.

Admission criteria

First-time freshmen

Marian University seeks applicants who have demonstrated the ability to successfully complete a challenging academic program. One of the best indicators for success in college is a strong high school record. A student's transcript and test scores will be used to determine the potential for success of each student as determined on an individual basis. The Office of Admission may require additional information, and may include an on-campus interview, essay, and/or letters of recommendation in determining the candidate's admissibility to the University.

Admission to freshman standing at Marian assumes at least 17 units of high school credit including at least four units of English, two of mathematics, one unit of laboratory science, and one of history. Foreign language is recommended to those who desire a

strong preparation for college. If a student's high school credits do not conform to this pattern but the record indicates a high probability of success in college, the application will still be considered.

For students who do not meet the admission criteria above, the Admission Selection Committee may request an interview for potential admission via the EXCEL Program (see EXCEL Program) or deny acceptance to the University.

To be considered for admission, candidates must submit the following:

1. A completed Marian University paper or online application. www.marianuniversity.edu/apply
2. A non-refundable \$20 application fee.
3. A high school transcript covering at least the first six semesters of coursework. All available aptitude and achievement scores, cumulative grade point average, and class rank should be included on the transcript if possible.
 - a. Students who have earned a General Educational Development (GED) diploma or High School Equivalency Diploma (HSED) must request that an official score report and an official partial transcript from any high school attended be sent directly to the Marian University Office of Admission by the respective agency or school(s). GED students are expected to achieve a minimum composite score of 2500 (250 composite score on tests completed before 1/1/02).
 - b. Students who have been home-schooled should consult with the Office of Admission.
 - c. Final official high school transcripts, including the date of graduation, must be submitted prior to the end of the first semester of enrollment.
4. The official ACT or SAT test score report. (These aptitude tests are given at various centers throughout the country and information concerning the tests can be obtained from local high school guidance counselors. Copies of test scores are sent directly to the colleges indicated by the student on the test form. Marian accepts both the ACT and SAT for admission purposes. Marian University code numbers are as follows: ACT – #4606; SAT – #1443)

Admission is contingent upon submission of final official high school transcripts, including the student's date of high school graduation. Failure to complete any of the aforementioned steps may result in the forfeiture of the student's right to admission and enrollment.

Transfer students

Students who have acquired academic credits at another regionally or nationally accredited college or university may be admitted to Marian with advanced standing. To be considered for admission as a transfer student, a minimum cumulative grade point average of 2.00 (on a 4.00 scale) is required. Only college credits with a grade of C– or better will be accepted in transfer. The Marian grade point average is based solely on courses taken at Marian University.

To be considered for admission, candidates must submit the following:

1. A completed Marian University paper or online application. www.marianuniversity.edu/apply
2. A non-refundable \$20 application fee.
3. An official high school transcript, if fewer than 32 credits have been earned at a post-secondary institution.
4. An official transcript from each college or university attended, to include courses in progress. A final official transcript is required once final grades are posted and must be submitted prior to the end of the first semester of enrollment.

Readmission of former students

If a student has not maintained continuous enrollment at Marian University, formal application to the University must once again be made. If necessary, the Marian University Readmission Committee will review an applicant's file to determine if the student should be re-admitted to the University. This decision is based on past academic performance, as well as the student's conduct while previously enrolled at Marian. All outstanding financial obligations must also be satisfied before readmission is granted. Probationary status and academic standing continue upon readmission. The program requirements and academic standards that were effective upon initial enrollment in the major will be applicable only if the student is re-admitted after an absence of only one semester. For non-enrollment for two or more continuous semesters

(fall and spring), the program requirements and academic standards that are currently effective will be applicable.

To be considered for readmission, candidates must submit the following:

1. A completed Marian University paper or online application. www.marianuniversity.edu/apply
2. No application fee is necessary.
3. An official transcript from each college or university attended since last enrolled at Marian University.

International students

International students are admitted to the University at the beginning of the fall and spring semesters. To be considered for admission, students must first demonstrate proficiency in English by taking the Test of English as a Foreign Language (TOEFL). A minimum score of 70 on the internet-based exam, a 193 on the computer-based exam, or a 525 on the paper-based exam is required. For information on test registration, go to the official TOEFL Website at www.ets.org/toefl. Japanese students have the option of completing the STEP/EIKEN test at Level 1 or Pre-1, or successful completion of the TOEFL. In addition to the required TOEFL or STEP/EIKEN score, international applicants must also possess a strong academic record to be considered for admission to the University.

To be considered for admission, candidates must submit the following:

1. A completed Marian University paper or online application. www.marianuniversity.edu/apply
2. A non-refundable \$20 application fee.
3. An official TOEFL score report.
4. Official or certified true and attested copies of all secondary school records, all college/university transcripts (if applicable), diplomas, certificates, and external examination results. All academic records must include an English translation.

International applicants must submit all required documents by May 1 for the fall semester or October 1 for the spring semester. Upon admission, international students must also submit proof of financial support to be used during the period of study before an I-20 form will be issued.

EXCEL Program admission

Students who have the potential for academic success and a strong desire to learn, but who do not meet general admission requirements or whom the Admission Selection Committee deems best served, may be admitted to the EXCEL Program. This program, which admits a limited number of students annually, is designed to support students in their transition to the college experience by outlining the expectations and responsibilities of students for achieving both academic and personal success.

The EXCEL Program is open to first-time, full-time freshmen, as well as transfer students who bring with them fewer than 15 semester credit hours. Students who are seeking admission to Marian University through the EXCEL Program will be interviewed by the EXCEL Academic Advisor to assess the proper fit of the program for the student. This interview also provides the student with the opportunity to learn more about the program and its requirements. The results of the interview will be taken into consideration when determining admission to the program.

Those students admitted to the EXCEL Program must meet with their academic advisor at regular intervals during their first year to review the expectations and responsibilities of the students during the duration of the program. During the freshman year (first two semesters), students in the EXCEL Program will take 24–30 credits from a prescribed curriculum approved by the EXCEL Program Academic Advisor. Students enrolled through the EXCEL Program must complete a minimum of 24 credits with a minimum grade point average of 2.00 (on a 4.00 scale) by the end of their first year in order to continue at Marian University the following semester. EXCEL Program students must make adequate progress toward achieving these required cumulatives. Progress will be reviewed at the end of each semester. If progress is not made, dismissal could result. Additionally, students are expected to maintain contact with their academic advisor, attend classes regularly, and utilize the academic resources available to them.

Campus visits and interviews

Prospective students find a campus visit to be one of the best factors in determining the college for them. A visit to Marian University will include a campus tour led by a current student and a meeting with a counselor to discuss the admission process. Other appointments with representatives from financial aid, athletics, or academic majors may be available as well. A typical visit to Marian University will last 1½ to 2 hours depending on the needs of the student and family.

Arrangements for campus visits are made through the Office of Admission, which is open from 8:00 a.m. to 4:30 p.m. Visits are available Monday through Friday from 9:00 a.m. to 3:00 p.m. and on Saturday by appointment only. Advance notice of one week is preferred when scheduling your visit.

Open houses and campus sneak preview days are also offered throughout the year. For more information on all campus visit opportunities, see www.marianuniversity.edu/visit

New student registration/orientation

Upon receipt of the Marian University acceptance letter, new students are asked to submit an enrollment commitment/tuition deposit of \$100. This deposit is applied toward the student's fall tuition and is refundable until May 1 upon formal request made by the student. Students who submit their deposit early receive priority class selection and housing placement.

Orientation activities for new students begin with SOAR (Student Orientation and Academic Registration) days that take place throughout the late spring and early summer months. On these dates, students and parents become acquainted with University resources and procedures. Students will also meet with a personal academic advisor who will help to select appropriate coursework.

A few days prior to the start of the official academic year, new students will come to campus for a continuation of Orientation activities and events. Generally, students who participate in Orientation activities adjust more quickly and easily to college life.

Students with special needs

Information regarding services for students with disabilities or special needs is available in the Center for Academic Support and Excellence, (920) 923-8097. Students needing these services are encouraged to contact and meet with the Coordinator of Disability Services prior to enrollment.

Advanced placement

Incoming freshmen with strong academic abilities may be eligible for advanced standing. Academic credit may be awarded for satisfactory scores on the Advanced Placement (AP) tests or on the College Level Examination Program (CLEP) tests of the College Board. Students should see their school guidance/career offices for further information regarding these examinations.

Post-secondary enrollment options

High school juniors and seniors meeting certain academic requirements may take post-secondary courses at Marian University through Wisconsin's Youth Options Program (YOP). Approved coursework grants credit toward the requirement for high school graduation and fulfills college credit. The program provides students with an opportunity to begin college coursework early. Information and application

forms may be obtained from all high school guidance/career offices.

Last day to enroll

Students may be admitted to Marian University and enrolled after the regular registration period but within the first week of classes. Registration is closed at the end of the first week of the fall or spring semester.