

## TUITION

### Undergraduate Tuition

All tuition and fees are set by the University's Board of Trustees on an annual basis. The Office of Business and Finance publishes an annual brochure detailing specific tuition and fee information. Brochures can be obtained from either the Office of Business and Finance or the Office of Admission.

Tuition for full-time students (those carrying 12–18 credits) is a flat rate. Tuition for half-time students (those carrying 1–11 credits) is set for each level of enrolled credits. There is an additional charge per credit for students carrying more than 18 credits.

There are three tuition payment options:

1. Pay the total semester amount by the first day of class and avoid all interest and payment plan charges.
2. Make ten monthly payments to Tuition Management Systems (TMS) from August through the following May. Determine monthly payments by multiplying the total semester amount by two for the full year's expenses, and divide by 10. To enroll with TMS, there is a fee but no interest charges.
3. Pay 40 percent of the total semester amount by the first day of class, 30 percent by September 30 and the remaining 30 percent by October 31 for the fall semester. For the spring semester, the dates are February 28 and March 30. With this option, there is a \$25 payment plan charge per semester and a 1 percent monthly interest charge on the outstanding balance. Contact the Office of Business and Finance with questions regarding payment plans.

### PACE / Graduate Tuition

Payment is due in full by the first day of each course. Cash, checks, VISA, MasterCard, and Discover are accepted payment methods.

### Per Credit Charges

Alternate Certification Program	\$428
Graduate Education – Masters Tuition – EL Courses	\$428
Graduate Education – Masters Tuition – ET Courses	\$428

Graduate Education – Tuition – "Elective" Courses	\$250
PACE Program Tuition (including BSN)	\$353
OLQ Program Tuition	\$428
Graduate Nursing – Masters Program	\$561
Graduate Education – PhD Program	\$560
Undergraduate – Winterim	\$340
Undergraduate – Summer School	\$340

### Financial holds

Students are required to pay their accounts in full before registering for the next semester courses. If payment is not received, then the account is placed on financial hold, which stops a student from registering for future courses, getting a transcript, or receiving a diploma.

### Course audit fees

Audited courses are assessed at 50 percent of the regular tuition rate. General fees and course fees are assessed at the regular rate.

1. Courses taken for audit do not count as credits for financial aid consideration or veteran benefit certification.
2. When a student takes a combination of courses for regular credit and for audit, the student is required to pay the regular tuition and fees for all credits based on the annual brochure published by the Office of Business and Finance.

### Senior citizens fees

Senior citizens fees: \$25 to audit a class; \$35 per credit to receive credit for a class. Senior citizens fees are applicable to undergraduate courses for non-degree-seeking students, 62 years of age and older.

### Housing charges

Room charges are established for the following categories of housing: double- or triple-occupancy residence hall, single- and double-occupancy townhouse, double-occupancy penthouse, double-occupancy efficiency suite, and single and double duplex housing. Single rooms are not guaranteed.

**Meal plans**

All residential students are required to participate in a meal plan. Exception may be made for health reasons. A letter from the student’s physician is required to verify health reasons. Residents may choose from an unlimited or 75 block meal plan, and additional Snack Points are available for purchase.

**FEES AND DEPOSITS**

**One-time charges**

Application fee	\$ 20
New student fees	\$100
New student tuition deposit	\$100
Graduation fee	\$ 75
Housing deposit	\$110

**Annual fees**

The following fees are billed with tuition and differ from year to year:

*General fee*

This fee is set annually by the Board of Trustees and charged to students by semester. It covers use of campus facilities and access to University events and services. Half-time students are charged on a pro-rata basis.

*Technology fee*

This fee is set annually by the Board of Trustees and charged to students by semester. It covers Internet access and other technology enhancements. Half-time students are charged on a pro-rata basis.

*Student Senate assessment*

This fee was voted by the Student Senate and is charged by semester. It covers the cost of one main musical event per year. Half-time students are not charged.

**Additional fees for certain courses**

Certain courses require special materials, supplies, equipment and/or facilities, the cost of which is passed on to students through course fees. Students enrolled in clinicals are assessed fees that cover the direct non-teaching costs incurred by the University.

**Payment of tuition and fees**

All payments are processed through the Marian University Office of Business and Finance. Acceptable forms of payment include cash, check, VISA, MasterCard, or Discover. Questions regarding student accounts should be directed to the Office of Business and Finance personnel.

**University Refund Policy**

Drop before first class No notation on transcript	100% refund
Non-attendance/no drop/no show WD on transcript	90% refund

All students withdrawing from the University or changing enrollment status are issued tuition refunds based on the scale below:

<b>Length of class</b>	<b>Amount of refund</b>	<b>Academic Notation</b>
<b>14 weeks or longer:</b>		
1 <sup>st</sup> or 2 <sup>nd</sup> week	100%	No notation on transcript
3 <sup>rd</sup> or 4 <sup>th</sup> week	75%	WD on transcript
5 <sup>th</sup> or 6 <sup>th</sup> week	50%	WD on transcript
After 6 <sup>th</sup> week	None	WD on transcript
After the 10 <sup>th</sup> week	None	WF on transcript
<b>7 to 13 weeks:</b>		
1 <sup>st</sup> week	90%	WD on transcript
2 <sup>nd</sup> week	75%	WD on transcript
3 <sup>rd</sup> week	50%	WD on transcript
After 3 <sup>rd</sup> week or up to 69% of course completed	None	WD on transcript
70% or more of course completed	None	WF on transcript
<b>1 to 6 weeks or more than 2 course meeting days:</b>		
10% of course completed	90%	WD on transcript
11 to 25% of course completed	75%	WD on transcript
26 to 40% of course completed	50%	WD on transcript
41% to 69% of course completed	None	WD on transcript
70% or more of course completed	None	WF on transcript
<b>2-Day Courses:</b>		
1 <sup>st</sup> day	50%	WD on transcript
2 <sup>nd</sup> day	None	WF on transcript

## IMPORTANT

The official date of University withdrawal or course drop/withdrawal for purposes of determining refund and academic action is the day upon which properly completed withdrawal or course drop forms are received in the Office of the Registrar.

- The Office of Financial Aid has a separate Refund Policy for returning aid when a student withdraws.
- Students who are suspended or expelled for disciplinary reasons receive no refund on tuition.
- Fees for courses dropped after the add/drop period are not refunded, but drop forms must be filed in the Office of the Registrar in order to avoid receiving a failing grade for the course.
- Room charges are non-refundable.
- Board refunds are made, with appropriately approved exceptions, on a pro-rated basis.
- No student will receive a diploma or an official academic transcript until all accounts have been paid.
- The University, through the appropriate action of its Board of Trustees and Administration, reserves the right to make changes in the above as financial and operational considerations may require. Changes in tuition or fees after publication of this bulletin are printed separately and are made available to all current and prospective students.